

Venue Information

The Chapel is an old church that has been converted into a theatre; the stage is flat to the floor with a raked seating bank.

Seating

The Chapel Theatre has a standard capacity of 240 seated. The seating bank can be set between 169 and 255; all seating configurations must consist of one row on the floor. The venue also has the ability for some cabaret seating at the front of the seating bank. This would consist of 8 small tables with 4 seats

Seating configurations

Capacity		Stage Depth
169	10 rows of 15 & 1 row of 19	10600mm
188	10 rows of 15 & 2 rows of 19	9700mm
207	10 rows of 15 & 3 rows of 19	8900mm
240	10 rows of 15 & 4 rows of 19 & 1 row 14	8000mm
255	11 rows of 15 & 4 rows of 19 & 1 row 14	7100mm
201	8 Tables of 4 & 10 rows of 15	7500mm

Dimensions

Venue

Width wall-to-wall	12150mm
Depth wall-to-wall	21350mm
Grid Height	5750mm

Stage area

Width wall-to-wall	12150mm
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Theatre Access

Bump in access to the Chapel can be made through either the portico door on stage or the foyer. Bumping in through the foyer will need to be coordinated before the day of bump in to make sure there are no activities in the foyer that will disrupt your bump-in, Access through the foyer is flat to the floor. Access through the portico door is through two small double doors. Between the double doors there are 7 steps and a 90° turn.

Emergency Exits

There are three Emergency exits in the Chapel, they are located at both ends of the venue and shown on all technical drawings. These exits are down both sides of the seating bank and out the portico on the OP side of the stage. All exits must be kept clear at all times. No set, props or costumes can be stored in any exits. All Emergency exits must have a minimum clearance of 1.2m, this includes on stage.

Lighting Grid

The Chapel lighting grid is automated; all 7 lighting bars can be lowered to the floor for rigging purposes. Access to the lighting bars can also be made by the venues EWP. Hirers can use the EWP under supervision by the Venue Technician. The Chapel has a standard rig, this rig must be returned back to standard during the bump out and if not additional technical staff will be used to do so at the cost of the Hirer.

Sound System

The Chapel front of house PA system is all built from Coda Audio and includes 4 x LA4 modules and 1 x LA4 Sub flown per side, with 2 x APV8V2 flown centres as well an additional 4 x D5 cubes for delay. The result is a highly efficient array system capable of very high output for its size. The APV8V2 can be dropped and used as infill.

Stage floor

The stage floor is made up of semisprung tongue and groove timber overlaid with masonite and is painted black. The stage cannot be painted or screwed into. Any damage to the floor will be charged accordingly.

Technical staff

A Venue Technician must be present during the bump in and out. Additional Venue Technician can be engaged to operate equipment during each performance - the cost of this can be found in the contract and will be added to your technical charges. Additional staff need to be organized 4 weeks before the day of your bump in. It will be the Technical supervisor's call if a show requires more staff for the bump in, bump out and show's operation.

Bump-out

All equipment, rubbish and unrelated items must be removed from the theatre at the end of the Bump Out. Chapel Off Chapel has a no storage space, anything left at the venue for more than half a day will be charged a rental fee. Limited rubbish may be emptied into the theatre bins, however over usage will incur pickup charges.

Dressing rooms

Dressing rooms are located on the second floor behind the seating bank. Access from the stage is down the sides of the seating bank and up the stairs, there is no lift access. The large dressing room seats 12 and the smaller seats 5. The rooms are fitted with benches, mirrors, mirror lights and clothing racks. There is only one toilet and shower on the dressing room floor.

Any valuables left in the dressing rooms is at your own risk; Chapel Off Chapel takes no responsibility for any lost items.

Piano

The Chapel has an Ernst Kaps XR210 grand piano. The piano is not stored in the theatre; a piano move will need to be book in 4 weeks before your bump in, the cost of the move can be found in the contract and will be added to your technical charges.

Safety Information

Footwear

All members of the production company must wear suitable footwear at all times in the Theatre. Bare feet, thongs, high heels and any slip on footwear are not permitted unless they are part of a costume and this is only permitted during performances.

Testing and tagging

All Portable electrical equipment provided by the venue is tested and tagged according to AS/NZS3760 Australian Standard. All Portable electrical equipment brought into the venue must be tested and tagged to this Australian Standard. Equipment can be tagged onsite but will be charged at \$8.00 per tag.

Rigging

Any item that is rigged overhead being over the stage or auditorium will need to be approved by the Technical supervisor before bump-in commences. If required and after discussion with the hirer, a licensed rigger will be employed to carry out the work at the cost of the Hirer.

Fire/ Naked Flame/smoking

If your production uses any type of naked flame onstage you will need to complete a risk assessment/control plan, the Technical supervisor will need to approve any naked flame onstage 3 weeks prior to bump in. Any approvals after this time is at the discretion of the Technical supervisor. A Fire warden/ Safety officer must be present at all Rehearsal/performances, were naked flame/fire is present. Smoking a lit cigarette on stage is prohibited, e-cigarettes are ok to be used

Any charges arising from false alarms, including the cost of Fire Brigade attendance are the responsibility of the hirer

Noise Levels

Chapel Off Chapel maintains a policy of limiting audio output from the audio systems as well as any device or machine, to 92dB (SPL, A-weighted for up to 60 minutes).

Chapel Off Chapel reserves the right to stop any performance that does not comply with the Code of Practice for Noise Management.